

# Go Travel Insurance Policy Wording

July 2021

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#### **Claim Notification**

To make a claim please call the Go Travel Claims call centre on **0330 058 2984**.

(Opening times: Monday to Friday: 8am – 8pm. Saturday 9am – 5pm. Closed Sunday.)

#### Making yourself heard

Any complaint you may have should in the first instance be addressed to the relevant helpline as outlined within the policy wording.

If the complaint is still not resolved, you can approach the Financial Ombudsman Service. Referral to the Financial Ombudsman will not affect your right to take legal action.

Full details of addresses and contact numbers can be found within the 'Complaints procedure' section of the policy wording.

#### Financial Services Compensation Scheme (FSCS)

AXA Insurance UK plc are covered by the Financial Services Compensation Scheme (FSCS). You may be entitled to compensation from the scheme in the unlikely event we cannot meet our obligations to you. This depends upon the type of insurance and the circumstances of the claim. Further information about the compensation scheme arrangements is available from the FSCS. Contact them at **www.fscs.org.uk** or call them on **0800 678 1100**.

#### **Cancellation Period**

You can cancel this policy at any time by contacting us on **0330 058 3154**.

A full refund of premium will be made if:

- You contact Go Travel Insurance within 14 days of receiving your Policy Documents; and
- You have not made, and do not intend to make, a claim; and
- No incident has occurred which may mean you need to make a claim; and
- You have not travelled.

Otherwise no refund of premium will be made.

## About your policy wording

#### The Insurance Contract

If **you** have any queries about **your** cover, **you** can call **us** on the number listed in the 'Important telephone numbers' section.

Please make sure **you** have **your** policy number when **you** call.

We want you to get the most from your policy and to do this you should:

- Read your policy wording and make sure you are covered for the sort of losses/incidents you think might happen
- Make sure that you understand the exclusions and conditions which apply to your policy because if you do not meet these conditions it may affect any claim you make.

Remember, no policy covers everything. **We** do not cover certain things such as, but not limited to:

- Pre-existing medical conditions as described in the pre-existing medical conditions section (unless you have contacted us and we have accepted in writing)
- Losses that **we** do not state are specifically covered
- You must tell us of all your pre-existing medical conditions. If you fail to declare all pre-existing medical conditions we may refuse to deal with or reduce the amount of any relevant claims, even if a claim is not related to an undisclosed pre-existing medical condition.

- Circumstances known to you before you purchased this insurance which could reasonably have been expected to lead to a claim will not be covered
- The intention of this policy is to cover the entire trip. The policy will need to cover the date that your trip begins until the date you return to the UK inclusive
- Any **trip** that has already begun when **you** purchased this insurance will not be covered
- Losses which occur outside of a valid trip (with the exception of Section 1 – Cancelling or cutting short a trip, see the definition of Insurance period for full details).

The things which are not covered by **your** policy are stated:

- In the 'General exclusions applying to **your** policy'
- Under 'What IS NOT covered' in each section of cover.

If **we** do not state that something is covered, **you** should assume that it is not covered.

#### Introduction

This is **your** travel insurance policy. It contains details of what is covered, what is not covered and the conditions for each **insured person** and is the basis on which all claims will be settled.

It is confirmed by the issue of the policy schedule which should be read in conjunction with this policy wording.

In return for having accepted **your** premium **we** will provide insurance in accordance with the sections of **your** policy as referred to in **your** policy schedule. The policy schedule is part of the policy.

If **you** need to make any changes to the details contained in **your** policy schedule, **you** should contact **us** as soon as possible. **We** will then advise if those changes can be made and whether any additional premium is required.

## Words with special meanings

## Words with special meanings

Throughout **your** policy wording, certain words are shown in **bold type**. These words have special meanings which are listed below.

Section 5a Legal Expenses and Assistance and Section 6 Personal Accident have unique 'Words with special meanings' which can be found at the beginning of the section.

#### Accident(s)/Accidental

A physical injury caused by sudden, unexpected, external and visible means including injury as a result of unavoidable exposure to the elements.

#### Baggage

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Any item(s) which belongs to **you** which is worn, used or carried by **you** during a **trip** (but excluding **valuables**, **ski equipment**, **personal money** and **important documents**).



#### Catastrophe

Means any of the following which results in **you** being unable to use **your** booked accommodation:

- ∎ Fire
- Earthquake
- Volcanic eruption and/or volcanic ash clouds, tsunami, landslide, avalanche
- Hurricane
- An outbreak of food poisoning or an infectious disease
- Flood
- Explosion
- Storm
- Civil commotion and/or civil unrest not assuming the proportions of or amounting to an uprising

## Words with special meanings continued



#### **Close relative**

Your mother, father, sister, brother, fiancé (e), wife, husband, civil partner, domestic partner, daughter, son, grandparent, grandchild, parent-in-law, son-in-law, daughter-in-law, step parent, step child, step sibling, next of kin or guardian.

#### Colleague

A person in the same employment as **you** in the **UK**, whose absence from work necessitates **your** stay in or return to the **UK** 

#### Cut short/Cutting short

Either:

- a) you cutting short the trip after you leave your home by direct early return to your home
- **b)** you attending a hospital outside your home area as an in-patient or being confined to your accommodation due to personal quarantine, in either case for a period in excess of 24 hours. Claims will be calculated from the day you were admitted to hospital or confined to your accommodation and based on the number of complete days for which you were hospitalised, guarantined or confined to your accommodation

Claims under part b), above, will only be paid for the ill/injured/guarantined/confined **insured person**, but where we or the Emergency Medical Assistance Service agree for another insured person (including any children travelling with them) to stay with **you**, we will also pay for that insured person's proportion only of any unused travel and accommodation costs and expenses they were unable to use during that time.

#### Excess (@)

The **excess** is the amount **you** pay per person but limited to two excess amounts if more than one insured person is claiming.

If you use a Reciprocal Health Arrangement to reduce your medical expenses, you won't have to pay an excess.



#### Home

Your home address listed on your policy schedule.

#### Home area

For residents of **UK** excluding the Channel Islands and I sle of Man your home area means UK excluding the Channel Islands and Isle of Man

For residents of the Channel Islands and the Isle of Man. your home area means either the Channel Island on which you live or the Isle of Man depending on where your home is.



#### Important documents

Passport, travel tickets, visas, travel permits, bio-metric card and driving licence.



#### Insurance period

If annual multi **trip** cover is selected: cover is provided for the 12-month period as stated in the policy schedule. During this period, any **trip** not exceeding the maximum nights shown in **your** policy schedule is covered. Section 1 – Cancelling or **cutting short** a **trip** cover will start from the date stated in the policy schedule or the time of booking any **trip** (whichever is later).

If single **trip** cover is selected: cover is provided for the period of the **trip** and finishes when the **trip** ends, providing the **trip** doesn't exceed the period shown in the policy schedule. Under these policies **you** will be covered under Section 1 – Cancelling or **cutting short** a **trip** from the time **you** pay the premium.

For either annual multi **trip** or single **trip**: cover for all other sections applies for the length of each **trip**. The **insurance period** is automatically extended if **your** return to **your home area** is unavoidably delayed due to an event covered by this policy.

#### Insured Person/You/Your/Yourself

Each person travelling on a **trip** and named on the policy schedule.



#### Medical condition(s)

Any disease, illness or injury.



#### Medical practitioner

A registered practising member of the medical profession recognised by the law of the country where they are practising, who is not related to **you** or any person who **you** are travelling with.



#### Package

The pre-arranged combination of at least two of the following components when sold or offered for sale at an inclusive price and when the service covers a period of more than 24 hours or includes overnight accommodation:

- a) Transport
- **b)** Accommodation
- c) Other tourist services not ancillary to transport or accommodation (such as car hire or airport parking) and accounting for a significant proportion of the package as more fully described under The Package Travel and Linked Travel Arrangements Regulations 2018.



#### Personal money

Travellers' and other cheques, event and entertainment tickets and pre-paid vouchers.



#### Personal quarantine

A period of time where **you** are suspected of carrying an infection or have been exposed to an infection and as a result are confined or isolated on the order of a medical professional or public health board in an effort to prevent disease from spreading.

#### Pre-existing medical conditions means

- 1. Any of the following medical conditions which you have ever been diagnosed with or treated for:
  - Any heart or respiratory condition? (including but not limited to asthma, bronchitis and chronic obstructive pulmonary disease)
  - Any circulatory condition (problems with blood) flow, including strokes, high blood pressure and cholesterol)?
  - Any liver condition?
  - Any cancerous condition?
  - Any psychological conditions such as stress, anxiety, depression, or psychiatric condition such as eating disorders

2. Any other medical conditions for which you have been prescribed medication, received treatment or had a consultation with a doctor or hospital specialist for any medical condition in the past 2 years?

#### **Pregnancy complication**

Toxaemia

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- Gestational hypertension
- Gestational diabetes
- Pre-eclampsia
- Ectopic pregnancy
- Molar pregnancy
- Post-partum haemorrhage
- Retained placenta membrane
- Placental abruption
- Hyperemesis gravidarum
- Placenta praevia
- Stillbirths
- Miscarriage
- Medically necessary caesarean section
- Termination for medical reasons
- Any premature births more than eight weeks (or 16 weeks in the case of a known multiple pregnancy) before the expected delivery date.



## Words with special meanings continued



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#### **Pre-paid charges**

Charges you have paid before you travel, or are contracted to pay for, including but not limited to the following: car hire, car parking, airport accommodation, excursions, airport lounge access, kennel and cattery fees.

■ Ski school fees, lift passes and hired ski equipment will only be covered provided **you** have purchased the additional Winter Sports section.

#### Public transport

Train, tram, bus, coach, ferry service or airline flight operating to a published timetable, and pre-booked taxis.

#### Redundant/Redundancy

Being made unemployed through the loss of permanent paid employment (except voluntary redundancy) and at the time of booking **your trip** or purchasing the policy you, or your travelling companion had no reason to suspect that you would be made redundant.

#### **Regional quarantine**

Any period of restricted movement or isolation. including national lockdowns, within your home area or destination country imposed on a community or geographic location, such as a county or region, by a government or public authority.



#### Ski equipment

Skis (including bindings), ski boots, ski poles and snowboards



#### Terrorist action

The actual or threatened use of force or violence against persons or property, or commission of an act dangerous to human life or property, or commission of an act that interferes with or disrupts an electronic or communications system, undertaken by any person or group, whether or not acting on behalf of or in connection with any organisation, government, power, authority or military force, when any of the following applies:

- a) the apparent intent or effect is to intimidate or coerce a government or business, or to disrupt any segment of the economy;
- **b)** the apparent intent or effect is to cause alarm, fright, fear of danger or apprehension of public safety in one or more distinct segments of the general public, or to intimidate or coerce one or more such segments;
- c) the reasonably apparent intent or effect is to further political, ideological, religious or cultural objectives, or to express support for (or opposition to) a philosophy, ideology, religion or culture.



#### **Travelling companion**

Any person with whom **you** are travelling/staying or have arranged to travel/stay with. This person does not have to be insured by **your** policy.

#### Trip(s)

The period of time spent away from **your home** on pre-booked business or leisure travel.

If single **trip** cover is selected: cover is provided for the period of the **trip** and finishes when the **trip** ends, providing the **trip** doesn't exceed the period shown in the policy schedule.

If annual multi trip cover is selected: the maximum duration of any one **trip** is shown in **your** policy schedule. If any **trip** exceeds **your** maximum number of nights there is no cover under this policy for any of **your trip**. **Trips** outside of the **UK** must start and end in the **UK**.

**Your** policy is valid for **UK** travel where you have at least two nights planned with either:

- a) pre-booked accommodation or
- **b)** pre-booked transport at least 50 miles from **your home**.

### UK

England, Wales, Scotland, Northern Ireland, Isle of Man and Channel Islands.



#### Unattended

When **you** are not in full view of and not in a position to prevent unauthorised interference with **your baggage**, **valuables, important documents** or **personal money** (including cash), property or vehicle.

#### Valuables

- Jewellery
- Watches and fitness trackers
- Cameras
- Camcorders
- Sat navs (including GPS trackers)
- Telecommunications equipment (including mobile phones)
- Other electronic entertainment devices (including but not limited to mp3 or 4 players, handheld games consoles, tablets, e-readers, and headphones).

#### We/Us/Our

AXA Insurance UK plc, (Registered Office) 20 Gracechurch Street, London EC3V 0BG. Registered in England No. 78950, authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under registration number 202312.

#### You/Your/Yourself

See the definition of **insured person**.



## About your insurance contract

Your policy is a legal contract between you and us.

The laws of the **UK** allow both parties to choose the law which will apply to this contract. However, **your** policy will be governed by the law of England and Wales unless **you** and **we** have agreed otherwise.

#### The Insurer

This policy is underwritten by AXA Insurance UK plc, (Registered Office) 20 Gracechurch Street, London EC3V 0BG. Registered in England No. 78950, authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under registration number 202312. **You** can check this on the Financial Services Register by visiting **www.fca.org.uk** 

#### Financial Services Compensation Scheme (FSCS)

AXA Insurance UK plc are covered by the Financial Services Compensation Scheme (FSCS). **You** may be entitled to compensation from the scheme in the unlikely event **we** cannot meet **our** obligations to **you**. This depends upon the type of insurance and the circumstances of the claim. Further information about the compensation scheme arrangements is available from the FSCS. Contact them at **www.fscs.org.uk** or call them on **0800 678 1100**.

#### Our part of the insurance contract is as follows

We provide the cover set out in your policy wording.

#### Cancellation

**We** reserve the right to cancel the policy by providing 30 days' notice by registered post to **your** last known address on the following grounds:

- a) If you make a fraudulent claim
- **b)** If **you** are or have been engaged in criminal or unlawful activities
- c) If any policy in **your** name is added to the Insurance Fraud Register
- **d)** If **you** use threatening or abusive behaviour or language towards **our** staff or suppliers.

In each case no refund of premium will be made.

#### Duration

This policy lasts for a period of 12 months, or it is for a single **trip** – *Please refer to* **your** *policy schedule for* **your** *selected cover.* 

#### Automatic renewals on annual multi trip policies

By purchasing this policy, **you** provide us with the consent to set up a continuous payment authority. This means **we** are authorised to automatically renew **your** policy and apply for renewal payments from **your** account every year, even if **your** card has expired, until **you** instruct **us** to stop.

We will contact you at least 21 days before the end of your insurance period. If you still meet our eligibility criteria, we will seek to automatically renew your policy by using the latest details you provided to us. You will also be provided with a renewal invitation which you should check to ensure all your details are still correct and relevant. Your renewal invitation will have information on how you can make changes to your details or tell us if you do not wish to renew your insurance before your renewal date.

#### How to opt-out of automatic renewals

Contact us after **you** have purchased the policy by calling **us** on 0330 058 3154.

#### Non-payment of premiums

Where **we** have been unable to collect a premium payment, **we** will contact **you** in writing to request payment. If **we** do not receive payment by the date we state, **we** will write to **you** again notifying **you** that payment has not been received and ask **you** to pay the outstanding amount. If payment is not received by the date **we** 

provide **we** will cancel the policy with immediate effect and notify **you** in writing.

#### **Cancellation period**

You are free to cancel this policy at any time. If you wish to cancel within 14 days of the policy start date or the receipt of the policy documents whichever is the later, you may do so by contacting us on 0330 058 3154 or writing to us for a full refund providing you have not travelled and no claim has been made. If you cancel after the first 14 days of receipt of the documents, no premium refund will be made.

#### Conditions which apply to your policy

These are some of the conditions **you** must keep to as **your** part of the contract. The others are shown in the 'Exclusions and conditions' section. If **you** do not keep to these conditions, **we** may decline **your** claim.

#### You must prevent loss, theft or damage

All persons covered by **your** policy must take reasonable steps to prevent loss, theft or damage to everything covered under **your** policy.

Failure to take reasonable steps to prevent loss, theft or damage will result in a deduction from any claim payment, or may result in **your** claim being declined in full.

#### **Reciprocal Health Agreements**

If **you** are travelling to a country which has a reciprocal health agreement with **your home area you** are entitled to benefit from the health care arrangements which exists between the country **you** are visiting and **your home area**.

If **we** agree to pay for a medical expense which has been reduced because **you** have used a reciprocal health agreement or private health insurance, **we** will not deduct the **excess** under Section 2 – Medical emergency and repatriation expenses.

If travelling within the EU **you** can apply for a GHIC either online at www.ghic.org.uk or by telephoning 0300 330 1350.

If travelling outside of the EU visit https://www.nhs.uk/using-thenhs/healthcare-abroad/healthcare-when-travelling-abroad/

## **Medical section**

#### Important conditions relating to health

**You** must comply with the following conditions to have the full protection of **your** policy.

You must tell us of all your pre-existing medical conditions. If you fail to declare all pre-existing medical conditions we may refuse to deal with or reduce the amount of any relevant claims, even if a claim is not related to an undisclosed pre-existing medical condition.

It is a condition of this policy that **you** will not be covered under Section 1 – Cancelling or cutting short a trip and Section 2 – Medical emergency and repatriation expenses for any claims arising directly or indirectly from:

#### Throughout the duration of the policy

- From any pre-existing medical condition(s) or pregnancy complication you have in respect of which a medical practitioner has advised you not to travel (or would have done so had you sought their advice), but despite which you still travel.
  - From any surgery, treatment or investigations for which you intend to travel outside of your home area to receive (including expenses incurred due to the discovery of other medical conditions during and/or complications arising from these procedures).

- **iii.** From any **medical condition** for which **you** are not taking the recommended treatment or prescribed medication as directed by a **medical practitioner**.
- iv. If you travel against any health requirements stipulated by the carrier, their handling agents or any other **public transport** provider.

At the time of purchasing **your** policy **you** will not be covered for any claim arising directly or indirectly:

- 2. i. From any medical condition for which you, a close relative or a travelling companion have received a terminal prognosis.
  - ii. From any medical condition for which you, a close relative or a travelling companion are on a waiting list for or have knowledge of the need for surgery, treatment or investigation at a hospital, clinic or nursing home.
- **3.** i. From any **pre-existing medical condition(s)** unless **you** contact **us** on Tel: **0330 058 3154** and **we** have agreed, in writing, to cover **your medical condition(s)**.

## Sports and other activities

#### Cover as standard without charge

The following lists detail the sports and activities that this policy will cover without charge when **you** are participating on a recreational and non-professional basis during any **trip**. Any involvement in these sports and/or activities is subject to **you** following local laws and regulations and the use of recommended safety equipment.

## There is no cover under Section 5 – Legal and liability for those sports or activities marked with an \*

- Abseiling (within organisers guidelines)
- \*Administrative, clerical or professional occupations
- Aerobics
- Amateur athletics (track and field)
- Archaeological digging (use of hand tools only)
- Archery
- Badminton
- Banana boating/donuts/inflatables behind power boat
- Baseball (amateur)
- Basketball (amateur)
- Beach games
- Billiards/snooker/pool

- BMX riding (wearing a helmet and no racing, stunts or obstacles) up to 2,500 metres above sea level
- Body boarding (boogie boarding)
- Bowls
- Breathing observation bubble (BOB)
- Bungee jumping/swoop within organisers guidelines and wearing appropriate gear
- Bicycle riding/Cycling wearing a helmet where required (excluding any participation in extreme events, racing or competitions) height restricted to maximum of 2,500 metres above sea level
- \*Camel riding
- Camp America counsellor
- Canoeing (up to grade 2 rivers)
- Capoeira no contact dance movement only
- \*Caring for children (au pair/nanny)
- \*Catamaran sailing (if qualified and no racing)
- Clay pigeon shooting
- Climbing (indoors on climbing wall only)
- Cricket (amateur)
- Croquet
- Cross country running
- Curling (amateur)
- Cycling (see Bicycle riding)
- Dancing (including instruction)

- Deep sea fishing
- Dinghy sailing (no racing)
- \*Driving motorised vehicles (excluding Quad bikes) for which you are licensed to drive in the United Kingdom (other than in races, motor rallies or competitions) and wearing a helmet if driving a motorbike, moped, scooter, Segway or assisted bicycle and wearing a seatbelt when travelling in a motorised vehicle where a seatbelt is available for use
- Extreme frisbees (amusement park rides)
- Falconry
- Fell walking/running (up to 2,500 metres above sea level)
- Fencing (training only)
- Fishing
- Fives
- Flying as a fare paying passenger in a fully licensed passenger carrying aircraft
- Flying fox (cable car)
- Football (amateur only, no coaching and not main purpose of trip)
- Freefall/sky diving simulator
- Frisbee/ultimate frisbee
- \*Glass bottom boats/bubbles
- Go karting (amateur only and within organisers guidelines)
- ∎ Golf
- Great Wall of China
- Handball (amateur)

- Helicopter rides (as a fare paying passenger in licensed aircraft)
- \*Hobie catting (if qualified and no racing)
- Horse riding (wearing a helmet and excluding competitions, racing, jumping and hunting)
- Hot air ballooning (organised pleasure rides only)
- Hovercraft driving/passenger
- Hurling (amateur only and not main purpose of trip)
- Husky/horse/reindeer sledging or sleigh riding as an activity as a passenger only with a local driver and not on snow
- Hydro zorbing
- Indoor climbing (on climbing wall)
- In-line skating/roller blading (wearing pads and helmets)
- Indoor skating/skateboarding (wearing pads and helmets)
- Javelin throwing (amateur)
- Jet boating (excluding racing and/or competitions)
- Jogging
- \*Karting (wearing a helmet and no racing)
- Kayaking (up to grade 2 rivers)
- Korfball (amateur)
- Netball (amateur)
- Octopush
- Orienteering
- \*Paint balling/war games (wearing eye protection)
- Parasailing/parascending over water
- Pedalos

## Sports and other activities continued

- Pilates
- Pony trekking (wearing a helmet)
- \*Power boating
- Racket ball
- Rambling
- Refereeing (amateur only)
- Ringos
- Roller skating/blading/in line skating (wearing pads and helmets)
- Rounders (amateur)
- Rowing (no racing)
- Running (non-competitive, not part of a triathlon and not a marathon of any type)
- Safari trekking/tracking in the bush (must be organised tour)
- \*Sailing/yachting (if qualified or accompanied by a qualified person and no racing)
- Sail boarding/wind surfing
- Sand boarding/sand dunes/sand surfing/sand skiing
- \*Sand yachting (no racing)
- Scuba diving up to depth of 18 metres (if qualified or accompanied by qualified instructor and not diving alone, not involved in cave diving and not involved in air travel until more than 24 hours have elapsed after your last dive)
- Sea canoeing/kayaking (within sight of land)
- \*Segway riding (organised tours only, wearing correct safety equipment including a helmet)

- Shooting/small bore target/rifle range shooting (within organisers guidelines)
- Skateboarding (wearing pads and helmets)
- Squash
- Sledging/sleigh riding as a passenger (pulled by horse or reindeer) with a maximum of two nights for Lapland trips
- Snorkelling
- Softball (amateur)
- Spear fishing (without tanks)
- \*Speed sailing (no racing)
- \*Students working as counsellors or university exchanges for practical course work (non-manual)
- Surfing (including on board surf simulators)
- Swimming (excluding competitions or racing)
- Swimming with dolphins
- Swimming/bathing with elephants
- Sydney harbour bridge (organised and walking across clipped onto a safety line)
- Table tennis
- \*Tall ship crewing (no racing)
- Ten pin bowling
- Tennis
- Trampolining
- Tree canopy walking

## Sports and other activities continued

- Trekking/hiking/walking/hill walking up to 2,500 metres above sea level
- Tug of war
- Volleyball
- Wake boarding
- Water polo (amateur)
- Water skiing/water ski jumping
- Whale watching
- White water canoeing/kayaking/touring/rafting up to grade 2 rivers
- Wicker basket tobogganing
- Wind surfing/sailboarding
- Wind tunnel flying (pads and helmets to be worn)
- Yoga
- \*Zap cats
- Zip lining/trekking (safety harness must be worn)
- Zorbing/hydro zorbing/sphering

# Important conditions relating to your policy

- Where you have selected an annual multi trip policy the maximum duration of any one trip is shown on your policy schedule. If any trip exceeds the maximum nights shown on your policy schedule there is no cover under this policy for any of your trip.
- The maximum duration of any one trip is shown in your policy schedule. After your trip limit, there is no cover under your policy except as outlined below.
  - Your policy automatically extends to provide cover if you are unable to return home by the end of the insurance period due to the death, injury or illness of you or a public transport delay which is covered under the policy.
- Your policy only covers you if you are a permanent resident in the UK and registered with a UK medical practitioner.
- Claims will only be considered if the cause of the claim falls within the **insurance period**.

#### **Policy information**

If **you** would like more information or if **you** feel the insurance may not meet **your** needs, telephone **our** customer helpline on 0330 058 3154.

## Making a claim

If **you** are abroad and need urgent assistance please contact the Emergency Medical Assistance Service on +44 (0)1473 351 759.

#### How to make a claim for any of the following:

For all claims follow these steps:

- 1. Find the relevant section listed below and ensure that **you** have all the claims evidence **we** require.
- 2. Telephone the relevant helpline listed in the 'Important telephone numbers' section as soon as reasonably possible with **your** policy number.

Please remember to keep copies of all correspondence **you** send to **us** for **your** future reference.

In all claims, **you** must provide details of any household, travel or other insurance under which **you** could also claim.

All claims except legal expenses 0330 058 2984

## **Claims evidence**

Claims evidence will be at **your** own expense.

## Section 1 – Cancelling or cutting short a trip

To make a claim under this section of **your** policy, where relevant **you** must provide **us** with:

- Tour operator's booking invoice or other evidence of **your trip**.
- Tour operator's cancellation invoice or unused flight tickets.
- Written confirmation that no refund is available in respect of privately booked accommodation and evidence of payment for that accommodation.
- Confirmation from a **medical practitioner** that **you** or **your travelling companions** are not fit to travel.
- Confirmation from the Clerk of the Courts office that **you** are required for Jury Service or as a witness in a court of law.
- Confirmation from your employer/your partner's employer/ your travelling companions' employer of redundancy and period of employment or leave cancelled.
- A letter from **your** tour operator's representative, hotel or accommodation provider where appropriate.
- Confirmation of the delay to **public transport** from the company involved.
- Original Police report including crime reference number or incident report, obtained within 24 hours of the incident or as soon as possible after that.

- Confirmation from a relevant authority that **you** have been instructed to stay at/return **home**.
- A copy of a death certificate, where appropriate.

## Section 2 – Medical emergency and repatriation expenses

To make a claim under this section of **your** policy, where relevant **you** must provide **us** with:

- Tour operator's booking invoice or other evidence of **your trip**.
- Receipts or bills for all in-patient/outpatient treatment or emergency dental treatment received.
- Receipts or bills for taxi fares to or from hospital claimed for, stating details of the date, name and location of the hospital concerned.
- Hospital, doctor, dentist, pharmacist receipts and all receipts for additional expenses; and (if travelling in Europe) a copy of your European Health Insurance Card (EHIC).
- Receipts or bills or proof of purchase for any other transport, accommodation or other costs, charges or expenses claimed for, including calls to the Emergency Medical Assistance Service.
- In the event of death, the original death certificate and receipts or bills for funeral, cremation or repatriation expenses.
- Information and medical history from your GP (if this is requested you may need to sign a release form with your surgery to obtain this).

## Claims evidence continued

- Information/evidence/reports about treatment/medication/ diagnosis received during your trip from a hospital, doctor, dentist or pharmacist.
- Details of any travel, private medical or other insurance under which **you** could also claim.

## Section 3 – Disruption or delay to travel plans

To make a claim under this section of **your** policy, where relevant **you** must provide **us** with:

- Tour operator's booking invoice or other evidence of **your trip**.
- Tour operator's cancellation invoice or unused flight tickets.
- Confirmation from the carrier of the reason and duration of your delay.
- Confirmation from a garage/motoring organisation that breakdown assistance was provided.
- Evidence of service history and/or MOT history for **your** vehicle.
- Confirmation of the delay to **public transport** from the company involved.
- Written confirmation that no refund is available in respect of privately booked accommodation and evidence of payment for that accommodation.

## Section 4 – Personal belongings and money

To make a claim under this section of **your** policy, where relevant **you** must provide **us** with:

- Courier's report/Property Irregularity Report (PIR) from the carrier (this must be obtained as soon as **you** are aware of an incident).
- A Police report including crime reference number or incident report, from the local Police in the country where the incident occurred for all loss, theft or attempted theft.
- Proof of purchase (e.g. original receipts, valuations issued prior to the loss, cash withdrawal slips and credit/debit card statements etc).
- Written estimate for the cost of repair or written confirmation that the item is damaged beyond repair, where appropriate.
- Household Contents policy details.
- All travel tickets and tags for submission.
- A letter from the carrier confirming the number of hours **your personal baggage** was delayed for.

### Section 5 – Legal and liability

#### Section 5a - Legal expenses and assistance

To make a claim under this section of **your** policy, where relevant **you** must provide **us** with:

- Tour operator's booking invoice or other evidence of **your trip**.
- Relevant documentation and evidence to support your claim, including photographic evidence.
- Details of any travel or other insurance under which **you** could also claim.

To make a claim for Legal Expenses please call 0238 085 7423

#### Section 5b - Personal liability

To make a claim under this section of **your** policy where relevant **you** must provide **us** with:

- Tour operator's booking invoice or other evidence of **your trip**.
- Any claim form, summons, or other legal document (as soon as **you** receive them).
- Any reasonable information or help **we** need to deal with the case and **your** claim.

## Section 6 – Personal accident

To make a claim under this section of **your** policy, where relevant **you** must provide **us** with:

- Tour operator's booking invoice or other evidence of **your trip**.
- Detailed medical report from **your** consultant.
- Confirmation of executor or administrator of the estate.
- A copy of a death certificate, where appropriate.

#### Section 7- Winter sports

(This section is available as an upgrade, if **you** have purchased this upgrade this will be shown in **your** policy schedule of insurance).

To make a claim under this section of **your** policy, where relevant **you** must provide **us** with:

- Tour Operator's booking invoice or other evidence of **your** trip.
- Tour Operator's cancellation invoice or unused flight tickets.
- A Police report from the local Police in the country where the incident occurred for all loss, theft or attempted theft.
- A Property Irregularity Report from the airline or a letter from the carrier where loss, theft or damage occurred in their custody.
- Keep all travel tickets and tags for submission.
- Proof of ownership such as an original receipt, valuation or bank or credit card statements, for items lost, stolen or damaged.
- Repair report where applicable.

## **Table of benefits**

This table shows the maximum **you** can claim for each section, these limits are per person unless otherwise stated.

Section	Standard Essential	Premier Essential				
Excess	£200 per person (max 2)	£95 per person (max 2)				
Section 1 Cancelling or cutting short your trip						
Cancellation or cutting short your trip	£1,000	£3,000				
Section 2 Medical emergency and repatriation expenses	Section 2 Medical emergency and repatriation expenses					
Medical emergency and repatriation expenses	£5,000,000	£10,000,000				
Emergency dental	£200	£300				
Hospital Benefit <sup>†</sup>	No cover	£10 per day up to a maximum of £200				
Section 3 Disruption or delay to travel plans						
Missed Departure	£300	£500				
Delayed Arrival <sup>†</sup>	No cover	£20 after at least 12 hours delay, followed by £10 per each full 12 hours delay up to a maximum of £100				
Travel Disruption	No cover	£3,000				

## Table of benefits continued

Section	Standard Essential	Premier Essential			
Section 4 Personal belongings and money					
Baggage	£500	£1,500			
Single Article Limit	£225	£300			
Valuables (This will be deducted from your baggage limit)	£250	£300			
Replacement of essential items if lost in transit due to carrier error during the outward journey for more than 12 hours (This will be deducted from <b>your baggage</b> limit) <sup>†</sup>	£100 (within <b>baggage</b> limit)	£200 (within <b>baggage</b> limit)			
Replacement personal money and important documents	£225	£250			
Cash	£100	£200			
Cash (if under 16)	£50	£50			
Travel and accommodation expenses incurred when replacing <b>important documents</b>	£225	£350			
Section 5 Legal and Liability					
Legal expenses and assistance <sup>†</sup> (the maximum <b>we</b> will pay is double this amount if the policy covers two or more people)	£10,000	£25,000			
Personal Liability	£1,000,000	£2,000,000			

## Table of benefits continued

Section	Standard Essential	Premier Essential		
Section 6 Personal accident				
Death <sup>†</sup>	No cover	£10,000 (£2,000 if under 16 or over 65)		
Loss of Limbs and/or Loss of Sight <sup>†</sup>	No cover	£10,000 (no cover if 65 or over)		
Permanent Total Disablement <sup>†</sup>	No cover	£10,000 (no cover if 65 or over)		
Section 7 Winter sports (This section is optional, if you have purchased this cover it will be shown on your policy schedule)				
Ski equipment (owned)	£500	£600		
Hired <b>ski equipment</b>	£200	£200		
Ski equipment single article limit	£225	£300		
Hire of <b>ski equipment</b> <sup>†</sup>	£150	£200		

 $^{\dagger}\,\mathrm{No}\,\mathrm{excess}$  is applicable for sections marked

## **Exclusions and conditions**

These conditions apply throughout **your** policy. **You** must comply with them to have the full protection of **your** policy.

If **you** do not comply with them **we** may take one or more of the following actions:

- cancel **your** policy
- declare your policy void (treating your policy as if it never existed)
- change the terms and/or premium of **your** policy
- refuse to deal with all or part of any relevant claim or reduce the amount of any relevant claim payment.
- 1. Providing accurate and complete information

When taking out, renewing or making changes to this policy, you must take reasonable care to provide accurate and complete answers to all questions. We may ask you to provide further information and/or documentation to ensure that the information you provided when taking out, making changes to or renewing your policy was accurate and complete. Failure to do this may impact or invalidate any claim you make.

2. Changes in your circumstances

You must tell us as soon as reasonably possible if your circumstances change or if any of the information shown in your policy schedule changes during the insurance period.

- **3.** We may not pay your claim if you do not:
  - Take all possible care to safeguard against **accident**, injury, loss, damage or theft.
  - Give **us** full details of any incident which may result in a claim under **your** policy as soon as is reasonably possible.
  - Pass on to us every claim form, summons, legal process, legal document or other communication in connection with the claim.
  - Provide all information and assistance that we may reasonably require at your expense (including, where necessary, medical certification and details of your household insurance). We will only ask for information relevant to your claim.
- 4. You must not admit liability for any event, or offer to make any payment, without **our** prior written consent.
- The terms of your policy can only be changed if we agree. We may require you to pay an additional premium before making a change to your policy.
- 6. You must start each **trip** from **your home** in the UK and return to **your home** in the UK at the end of each **trip**.

- 7. You agree that we can
  - Make **your** policy void where any claim is proven to be fraudulent.
  - Share information with other insurers to prevent fraudulent claims via a register of claims. A list of participants is available on request. Any information **you** supply on a claim, together with information **you** have supplied at inception of **your** policy and other information relating to a claim, may be provided to the register participants.
  - Pass your details to recognised centralised insurance industry applications and claims review systems (for example the Travel Claims Database) where your details may be checked and updated.
  - Take over and act in **your** name in the defence or settlement of any claim made under **your** policy.
  - Take over proceedings in your name but at our expense to recover for our benefit the amount of any payment made under your policy.
  - Obtain information from your medical records (with your permission) for the purpose of dealing with any cancellation or medical claims. No personal information will be disclosed to any third party without your prior approval.
- 8. We will not pay **you** more than the amounts shown in the policy limits and **excesses** section, these are subject to per person and per **trip** limits (unless otherwise stated).

- **9.** You agree that we only have to pay a proportionate amount of any claim where there is another insurance policy in force covering the same risk. You must give us details of such other insurance.
- **10. We** will not provide cover, be liable to pay any claim or provide any benefit where doing so would expose **us** to:
  - Any sanctions, prohibitions or restrictions under United Nations resolutions; or
  - The trade or economic sanctions, laws or regulations of the European Union, United Kingdom, or United States of America.

## General exclusions applying to your policy

**Your** policy does not cover **you** for any claim directly or indirectly resulting from any of the following:

- 1. Pre-existing medical conditions as described in the Pre-existing medical conditions section unless we have agreed in writing to cover you.
- 2. Any claims where **you** were not fit to undertake **your trip** when booking **your trip** or purchasing **your** policy whichever is the later.
- **3.** Your failure to obtain any recommended vaccines, inoculations or medications prior to your trip.
- 4. Your inability to travel due to your failure to hold, obtain or produce valid **important documents** in time for the booked **trip**.

- 5. Events which are caused by any of the following which were already taking place at the beginning of any **trip** or prior to purchasing **your** policy or booking **your trip** (whichever is later):
  - Invasion
  - Acts of foreign enemies
  - Hostilities
  - Warlike operations (whether war be declared or not)
  - Civil war
  - Rebellion
  - Terrorist action
  - Revolution
  - Insurrection
  - Civil commotion
  - Civil unrest assuming the proportions of or amounting to an uprising, military or usurped power
  - Nuclear, chemical or biological attack.
- 6. Your travel to a country, specific area or event when the Travel Advice Unit of the Foreign, Commonwealth & Development Office (FCDO) or regulatory authority in a country to/from which you are travelling has advised against all travel (Cover will be excluded under all sections other than claims arising from new FCDO advice resulting in you not being able to travel or cutting short the trip before completion, as provided for under Section 1 – Cancelling or cutting short a trip). For example if you book a trip to an area the FCDO has advised against all travel when you booked and you have to claim, no cover will be in place.

- Confiscation or destruction of property by any Customs, Government or other Authority of any country.
- 8. Engaging in sports or activities which are not covered on **your** policy. There are many sports and activities which are covered as standard under the policy, please refer to the Sports and activities section.
- **9. Your** wilfully self-inflicted injury or illness, suicide or attempted suicide.
- **10. You** are not covered for any claim arising directly or indirectly from:
  - Your consumption of alcohol, drugs and/or solvents impairing your physical ability and/or judgement.
  - You abusing alcohol, drugs and/or solvents.
  - You suffering from the symptoms of or illness due to alcohol, drug and/or solvent dependence and/or withdrawal.
- **11. You** putting **yourself** at needless risk (except in an attempt to save human life).
- **12. Your** own unlawful action or any criminal proceedings against **you**.
- 13. Your work involving manual work, electrical and construction work or use of power tools or machinery unless you have contacted us and we have agreed otherwise.

- 14. Any other loss, damage or additional expense following on from the event for which you are claiming, unless we provide cover under this insurance, this includes any claim for loss of enjoyment for any trip. Examples of such loss, damage or additional expense would be the cost of replacing locks after losing keys, costs incurred in preparing a claim, loss of earnings following injury, illness or disease or not being able to enjoy the trip due to poor weather.
- **15.** Any amount recoverable from any other source.
- **16. You** gaining access to controlled or restricted areas and/or the unauthorised use of swimming pools outside of the specified opening times. When travelling, **you** must adhere to the guidelines issued for controlled areas, swimming pools etc.
- **17. You** climbing on or jumping from a vehicle, building, bridge, scaffolding, balcony or climbing or moving from any part of any building to another (apart from stairs, ramps or walkways) and falling, regardless of the height, unless **your** life is in danger or **you** are attempting to save human life.
- 18. Driving any motorised vehicle unless it is listed as covered under the Sports and other activities section. When driving you must hold a valid licence for that vehicle. In addition any claim where you are not wearing a helmet whilst on a motorcycle, moped, scooter, Segway or bicycle, regardless if riding as a passenger or driver.
- **19.** Any claim where **you** are not wearing a seatbelt when travelling in a motor vehicle, where a seatbelt is available.

- 20. Any person not insured or named on this policy. This policy is not intended to cover any costs which relate to anybody not insured on this policy; please ensure that all persons travelling have sufficient insurance to cover their needs. This applies even where you have paid for the additional costs for example, if you have paid for another person's travel or accommodation costs. The only exception to this is if the Medical Assistance team agree for another person to remain with you.
- 21. We will not pay any claim **you** have for any **trip** where a **medical practitioner** has advised **you** not to travel (or would have done so had **you** sought their advice), but despite which **you** still travel.
- 22. Where you have selected an annual multi trip policy the maximum duration of any one trip is shown in your policy schedule. If any trip exceeds the maximum number of nights there is no cover under this policy for any of your trip. Your policy automatically extends to provide cover if you are unable to return home by the end of the insurance period due to the death, injury or illness of you or a public transport delay which is covered under the policy.
- **23.** Any virtual currency including but not limited to crypto-currency, including fluctuations in value.
- **24.** Any costs for **your Package** holiday if it was cancelled by **your** travel provider or **you** were unable to travel due to a change in FCDO travel advice.

# Section 1 - Cancelling or cutting short a trip

#### Introduction

The purpose of this section is to help **you** if **you** need to cancel or **cut short your trip** as a result of one of the reasons listed under the heading of 'What is covered'. However, under certain circumstances, **your** tour operator or transport provider may be responsible for refunding **your** costs. If the loss **you** have suffered is covered by **your** tour operator or transport provider **we** will not provide cover for it under this policy. **You** may also be covered by **your** credit/debit card provider under the Consumer Credit Act if the services **you** have paid for are not provided as agreed e.g. if company becomes insolvent.

For further information on the cover provided by **your** tour operator, **your** airline or **your** credit card provider please contact them directly.

#### **European Union (EU) Regulation**

European Union (EU) Regulation establishes the minimum rights for air passengers to ensure they are treated fairly and **you** may be entitled to compensation from **your** airline in the event of one of the following:

- 1. Denied Boarding Have **you** been denied boarding because the airline did not have enough seats on the flight?
- 2. Cancelled Flight Has your flight been cancelled?
- **3.** Long Delays Has **your** flight been delayed for two hours or more?
- 4. Baggage Has **your** checked-in baggage been damaged, delayed or lost?
- Injury and Death by Accident(s) Have you been injured during your flight?
- 6. Package Holidays Did you get what you booked?

#### For full details of **your** entitlements,

#### visit http://ec.europa.eu/transport/themes/passengers/air/

#### What is covered

We will pay you up to the amount shown in your policy schedule for your proportion only of your irrecoverable unused travel and accommodation costs and other pre-paid charges if you need to cancel or cut short your trip following any of the reasons which are shown in the table below.

If **you** need to cancel or **cut short your trip**, any **pre-paid charge** relating to Winter Sports will only be covered if **you** have paid the premium for the additional cover.

Cover to cancel or cut short your trip for the following events:	Standard Essential	Premier Essential
The death, injury due to an <b>accident</b> , illness, disease, or <b>pregnancy complication</b> of <b>you</b> , <b>your travel companion</b> , <b>your close relative</b> or <b>your colleague</b>	1	1
Compulsory <b>personal quarantine</b> , jury service attendance or being called as a witness at a Court of Law (other than in an advisory or professional capacity) of <b>you</b> or <b>your travelling companions.</b>	1	1
Redundancy of you or your travel companion	1	1
<b>You</b> or <b>your travel companion</b> have leave withdrawn and are a member of the Armed Forces (including reserves and territorial), Emergency Services, medical or nursing professions (in the public sector) or senior employees of the Government	1	1
Insolvency of the accommodation providers or their booking agents or <b>catastrophe</b>	×	×
Cover to cancel your trip only for the following events:	Standard Essential	Premier Essential
The Travel Advice Unit of the Foreign Commonwealth & Development Office (FCDO) or other regulatory authority		

The Travel Advice Unit of the Foreign, Commonwealth & Development Office (FCDO) or other regulatory authority in a country which **you** are travelling to advising against all travel or all but essential travel within 21 days of **your** departure date, but not including where advice is issued due to a pandemic

## Cancelling or cutting short a trip continued

Cover to cut short your trip only for the following events:		Premier Essential
The Travel Advice Unit of the Foreign, Commonwealth & Development Office (FCDO) or other regulatory authority in a country in which <b>you</b> are travelling in advising <b>you</b> to evacuate or return to <b>your home area</b> , providing the advice came into force during <b>your trip</b>	1	1
No cover to cancel your trip for the following events:	Standard Essential	Premier Essential
No suitable alternative <b>public transport</b> is provided within the number of hours stated of the original scheduled time of departure following delay or cancellation of <b>your public transport</b> , or <b>you</b> are involuntarily denied boarding (because there are too many passengers for the seats available)	×	×
Theft of <b>your</b> passport and/or visa within the 72 hours before <b>your</b> scheduled time of departure if <b>you</b> are due to travel outside <b>your home area</b>	×	×

#### Special conditions relating to claims

Special conditions are important in the event of a claim. If **you** are unable to show they have been followed this may affect **your** ability to claim.

- 1. You must get the prior approval of the Emergency Medical Assistance Service to confirm it is necessary to return **home** prior to having to **cut short your trip** for any of the reasons listed.
- If you fail to notify the travel agent, tour operator or provider of transport or accommodation as soon as you find out it is necessary to cancel the trip, the amount we will pay will be limited to the cancellation charges that would have otherwise applied.

**3.** You must provide a written police report as evidence if a claim is made due to theft of **your** passport and/or visa.

## What is not covered

- 1. The excess.
- 2. Any claim where **you** have been unable to evidence **your** loss, please refer to the claims evidence section.
- **3.** Circumstances known to **you** before **you** purchased **your** policy or at the time of booking any **trip** which could reasonably have been expected to lead to cancellation or **cutting short** of the **trip**.

## Cancelling or cutting short a trip continued

- 4. The cost of your unused original tickets where we have paid for you to come home following cutting short your trip. In addition if you have not purchased a return ticket, we will deduct the cost of an economy flight (based on the cost on the date you come home) from any costs we have incurred whilst returning you to your home.
- 5. The cost of Air Passenger Duty (APD) at the rate published by HMRC, whether irrecoverable or not.
- 6. Pre-existing medical conditions as described in the Pre-existing medical conditions section unless we have agreed in writing to cover you.
- 7. Any claims for **redundancy** that are voluntary, including compromise agreement or resignation. **We** will also not cover misconduct or dismissal.
- 8. Travel tickets paid for using any reward scheme (for example Avios or supermarket loyalty points) unless evidence of specific monetary value can be provided.
- **9.** Any property maintenance costs or fees incurred by **you** as part of **your** involvement of a Timeshare or Holiday Property Bond scheme.
- 10. Any claims relating to loss or theft of your passport or visa if left unattended at any time, unless stored securely in your home (before you travel) or in a safe, safety deposit box or left in locked accommodation (during your trip).

- **11.** Any unused or additional costs incurred by **you** which are recoverable from:
  - The providers of the accommodation, their booking agents, travel agent or other compensation scheme.
  - The providers of the transportation, their booking agents, travel agent, compensation scheme or Air Travel Organisers' Licensing (ATOL).
  - Your credit or debit card provider or PayPal.
- 12. Stress, anxiety, depression or any other mental or nervous disorder that you are suffering from unless you have declared them to us (and we have confirmed cover in writing) or in the case of a new diagnosis you are under the care of a Community Mental Health Team or a consultant specialising in the relevant field.
- 13. Denied boarding due to your drug use, alcohol or solvent abuse or your inability to provide a valid passport, visa or other documentation required by the public transport operator or their handling agents.
- 14. Normal pregnancy, without any accompanying **pregnancy complication**. This policy excludes any costs incurred because of normal pregnancy or childbirth. This section is designed to provide cover for unforeseen events, **accidents**, illnesses and diseases and normal childbirth would not constitute an unforeseen event.

## Cancelling or cutting short a trip continued

- **15.** Any claim where **you** cannot travel or choose not to travel because the Foreign and Commonwealth Office (or any other equivalent government body in another country) advises against travel due to a pandemic.
- **16.** Any claim arising from a reason not listed in the 'what is covered' section.
- 17. Any claim due to a regional quarantine.
- **18.** Any claim from **you** not wanting to travel due to the need to quarantine on return to **your home area**.
- **19. Your** inability to travel due to **you** not producing vaccine certificates, medical tests/documents which are needed to travel.
- 20. Any additional costs for tests/documentation the government or other regulatory authority introduce and are needed in order for you to travel to/from/in your destination or to return to your home area regardless of whether you knew when booking or not.
- **21.** Anything mentioned in the Exclusions and conditions section which are applicable to all sections of the policy.

# Section 2 - Medical emergency and repatriation expenses

#### Introduction

The purpose of this section is to help **you** if **you** require unforeseen emergency medical treatment whilst on a **trip**. Under certain circumstances, **you** may be covered by a Reciprocal Health Agreement, **you** can find out more about these under the Reciprocal Health Agreement section.

## What is covered

We will pay you up to the amounts shown in your policy schedule for the following expenses which are necessarily incurred during a **trip** due to you suffering unforeseen injury due to an **accident**, illness, disease and/or compulsory quarantine:

- **1.** Emergency medical, surgical, hospital, ambulance and medical fees and charges incurred outside of **your home area**.
- 2. Emergency dental treatment incurred outside of **your home area** for the immediate relief of pain and/or emergency repairs to dentures or artificial teeth if they are causing pain only up to amounts shown in **your** policy schedule.
- Up to amounts shown in your policy schedule for every complete 24 hour period you are in hospital or confined to your accommodation on the advice of a medical practitioner

whilst abroad, and up to the amounts shown in **your** policy schedule towards meal expenses for a nominated person who is staying or travelling with **you**.

- **4.** Costs of telephone calls to and from the Emergency Medical Assistance Service notifying and dealing with the problem of which **you** are able to provide evidence.
- 5. The cost of taxi fares for **your** travel to or from hospital relating to **your** admission, discharge or attendance for outpatient treatment or appointments and/or for collection of medication prescribed for **you**.
- 6. If you die outside your home area the cost of funeral expenses abroad plus the cost of returning your ashes or your body to your home. If you die on a trip within your home area the reasonable additional cost of returning your ashes or body to your home.
- 7. Additional transport and/or accommodation expenses incurred, up to the standard of **your** original booking, if it is medically necessary for **you** to stay beyond **your** scheduled return date.

This includes, with the prior authorisation of the Emergency Medical Assistance Service, reasonable additional transport and/or accommodation expenses for a travelling companion, friend or **close relative** to stay with **you** or travel to **you** from the **UK** or escort **you home**. Also additional travel expenses to return **you** to **your home** or a suitable hospital nearby if **you** cannot use the return ticket. 8. With the prior authorisation of the Emergency Medical Assistance Service, the additional costs incurred in the use of air transport or other suitable means, including qualified attendants, to repatriate **you** to **your home** if it is medically necessary. These expenses will be for the identical class of travel utilised on the outward journey unless the Emergency Medical Assistance Service agree otherwise. If the Emergency Medical Assistance Service confirm an alternative method of travel is required this will only apply for the ill or injured **insured person**.

#### Special conditions relating to claims

Special conditions are important in the event of a claim. If **you** are unable to show they have been followed this may affect **your** ability to claim.

- 1. You must tell the Emergency Medical Assistance Service as soon as possible of any injury due to an **accident**, illness or disease which requires **your** admittance to hospital as an in-patient or before any arrangements are made for **your** repatriation.
- 2. If you suffer injury due to an accident, illness or disease we reserve the right to move you from one hospital to another and/or arrange for your repatriation to the UK at any time during the trip. We will do this, if in the opinion of the Emergency Medical Assistance Service or us (based on information provided by the medical practitioner in attendance), you can be moved safely and/or travel safely to your home area or a suitable hospital nearby to continue treatment.

3. This is not a private medical insurance policy. The intention of this section is to pay for emergency medical/surgical/dental treatment only and not for treatment or surgery that can be reasonably delayed until **your** return to **your home area**. **Our** decisions regarding the treatment or surgery that **we** will pay for (including repatriation to **your home area**) will be based on this.

If **you** do not accept **our** decisions and do not want to be repatriated, then **we** will not provide any cover under the following sections:

- Section 1 Cancelling or cutting short a **trip**
- Section 2 Medical emergency and repatriation expenses
- Section 6 Personal accident

We will then refuse to deal with claims from you for any further treatment and/or your repatriation to your home area.

Cover for **you** under all other sections will continue for the remainder of **your trip**.

- 1. The excess (except under point 3 of the what is covered section).
- 2. Any claim where **you** have been unable to evidence **your** loss, please refer to the claims evidence section.
- **3.** Any claim caused by participating in a sport or activity where the policy doesn't cover the sport or activity which **you** are taking part in.

- **4.** Any claim caused by participating in a Winter Sports activity unless **you** have purchased the upgrade and it is shown as purchased in **your** policy schedule.
- 5. Pregnancy, without any accompanying **pregnancy complication**. This policy excludes any costs incurred because of normal pregnancy or childbirth. This section is designed to provide cover for unforeseen events, **accidents**, illnesses and diseases and normal childbirth would not constitute an unforeseen event.
- 6. Pre-existing medical conditions as described in the Pre-existing medical conditions section unless we have agreed in writing to cover you.
- 7. The cost of your unused original tickets where you or we have paid for you to come home following cutting short your trip or had to extend your trip. In addition if you have not purchased a return ticket, we will deduct the cost of an economy flight (based on the cost on the date you come home) from any costs we have incurred whilst returning you to your home.
- 8. Any claims arising directly or indirectly from:
  - a) The cost of treatment or surgery, including exploratory tests, which are not related to the injury due to an **accident** or illness which necessitated **your** admittance into hospital.
  - **b)** Any expenses which are not usual, reasonable or customary to treat **your** injury due to an **accident**, illness or disease.

- c) Any form of treatment or surgery which in the opinion of the Emergency Medical Assistance Service or **us** (based on information provided by the **medical practitioner** in attendance), can be delayed reasonably until **your** return to **your home area**.
- d) Expenses incurred in obtaining, replenishing or replacing medication, which **you** know **you** will need at the time of departure or which will have to be continued whilst on **your trip**.

Where possible and with the agreement of **your medical practitioner, you** should consider how much medication **you** will require and allow for any possible travel delays.

- e) Additional costs arising from single or private room accommodation.
- f) Treatment or services provided by a health spa, convalescent, physiotherapist or nursing home or any rehabilitation centre unless agreed by the Emergency Medical Assistance Service.
- **g)** Any costs incurred by **you** to visit another person in hospital or costs incurred by others to visit **you** in hospital.
- h) Any expenses incurred after you have returned to your home area.

### i) Any expenses incurred in the UK:

- i. for private treatment, or
- ii. which are funded by, or are recoverable from the Health Authority in **your** usual country of residence, or
- iii. which are funded by a Reciprocal Health Agreement between these countries and/or islands.
- **j)** Expenses incurred because of a tropical disease where **you** have not had the NHS recommended inoculations and/or not taken the NHS recommended medication.
- k) Any expenses incurred after the date on which we attempt to move you from one hospital to another and/or arrange for your repatriation but you decide not to be moved or repatriated.
- **9.** Expenses incurred for medical tests required in the area **you** are travelling to/in/from or returning to **your home area**, or by the **public transport** provider (unless specifically needed for a repatriation arranged by **our** Emergency Assistance Line).
- **10.** Anything mentioned in the Exclusions and conditions section which are applicable to all sections of the policy.

You should also refer to the Pre-existing medical conditions section.

# Section 3 - Disruption or delay to travel plans

#### Introduction

The purpose of this section is to help **you** if **you** experience certain disruptions to **your** travel plans and **you** are left out of pocket. However, under certain circumstances, **your** tour operator or transport provider may be responsible for providing assistance and compensation. If the loss **you** have suffered is covered by the compensation scheme of **your** tour operator or transport provider **we** will not provide the same cover under this policy. **You** may also be covered by your credit/debit card provider under the Consumer Credit Act if the services **you** have paid for are not provided as agreed e.g. if a company becomes insolvent.

#### European Union (EU) Regulation

European Union (EU) Regulation establishes the minimum rights for air passengers to ensure they are treated fairly and **you** may be entitled to compensation from **your** airline in the event of one of the following:

- 1. Denied Boarding Have **you** been denied boarding because the airline did not have enough seats on the flight?
- 2. Cancelled Flight Has your flight been cancelled?

- 3. Long Delays Has your flight been delayed for two hours or more?
- 4. Baggage Has **your** checked-in baggage been damaged, delayed or lost?
- Injury and Death by Accident(s) Have you been injured during your flight?
- 6. Package Holidays Did you get what you booked?

For full details of **your** entitlements,

visit http://ec.europa.eu/transport/themes/passengers/air/

## What is covered

- If you fail to arrive at the departure point, including any onward connecting flight, in time to board the public transport on which you are booked to travel due to:
  - the failure of other **public transport** or
  - an accident to or breakdown of the vehicle in which you are travelling or
  - an accident, breakdown or an unexpected traffic incident happening which causes an unexpected delay
  - adverse weather conditions
  - strike

then **we** will pay **you** up to the amounts shown in **your** policy schedule for reasonable additional accommodation (room only) and **public transport** costs (economy only) so that **you** may continue **your trip.** 

- 2. If you arrive later than planned at your destination due to a delay of public transport we will pay you up to the amounts shown in your policy schedule for each period of delay (as displayed in your policy schedule) you suffer up to the maximum shown (to help you pay for telephone calls, meals and refreshments purchased during the delay).
- 3. We will pay you up to the amount shown in your policy schedule for your reasonable additional accommodation and public transport travel expenses (up to the standard of your original booking) so that you may continue your trip If your trip is disrupted due to
  - a catastrophe; or
  - the insolvency of the accommodation provider, transport provider or their booking agents; or
  - the public transport on which you were booked to travel being cancelled or delayed for at least 12 hours, diverted or redirected after take-off; or
  - **you** are involuntarily denied boarding and no suitable alternative is offered within 12 hours.

#### Special conditions relating to claims

Special conditions are important in the event of a claim. If **you** are unable to show they have been followed this may affect **your** ability to claim.

- 1. You must seek financial compensation, assistance or a refund of your costs from your travel provider and invoke your rights under EU Air Passenger Rights legislation in the event of cancellation or delay of flights if applicable.
- 2. You must allow enough time to arrive at the departure point and check in for your outward or return journey.

## What is not covered

- 1. The excess (except under point 2 of the what is covered section).
- 2. Any claim where **you** have been unable to evidence **your** loss, please refer to the claims evidence section.
- **3.** The cost of Air Passenger Duty (APD) at the rate published by HMRC, whether irrecoverable or not.
- Any strike or adverse weather that was publicly announced prior to you purchasing your policy or within seven days of booking any trip.

An example of publicly announced adverse weather would be the point which an impending weather event is officially named by the Met Office, Environment Agency or any similar body.

- **5.** Any unused or additional costs incurred by **you** which are recoverable from:
  - The providers of the accommodation, their booking agents, travel agent or compensation scheme.
  - The providers of the transportation, their booking agents, travel agent, compensation scheme or ATOL.
  - Your credit or debit card provider or PayPal.
- 6. Any travel and accommodation costs, charges and expenses where the **public transport** operator has offered reasonable alternative travel arrangements within the delay period (as displayed in **your** policy schedule) of the scheduled time of departure.
- 7. Claims arising from:
  - Breakdown of any vehicle owned by you which has not been maintained in accordance with manufacturer's instructions or in the event of an accident or breakdown when a repairer's report is not provided.
  - Any costs incurred due to you not planning your journey correctly, you must allow enough time to complete your journey and arrive at the time stipulated by the travel provider.
  - Any property maintenance costs or fees incurred by you as part of your involvement of a Timeshare or Holiday Property Bond scheme are not covered.

- 8. Any costs associated with rearranging **your** travel plans due to the **public transport** provider changing their scheduled timings which in turn impacts **your** planned itinerary.
- 9. Any claim where you were unable to take your public transport due to delays in security and/or customs.
- **10. Your** inability to travel due to **you** not producing vaccine certificates, medical tests/documents which are needed to travel.
- **11.** Anything mentioned in the Exclusions and conditions section which are applicable to all sections of the policy.

# Section 4 - Personal belongings and money

#### Introduction

The purpose of this section is to help **you** in the event of something happening to **your** suitcases (or containers of a similar nature), their contents or **your personal money**. Below explains the cover **we** provide if **your** items are lost, stolen or damaged.

## What is covered

- 1. We will pay you up to the amounts shown in your policy schedule for the following items if they are accidentally lost, damaged or stolen whilst on your trip:
  - a) Baggage
  - b) Valuables
  - c) Replacement of essential items if lost in transit due to carrier error during the outward journey for more than 12 hours
  - d) Personal money (excluding cash)
  - e) Cash
  - f) Replacement important documents

The maximum **we** will pay **you** for any one item, pair or set of items under this section is shown on **your** policy schedule as the single article limit.

If **you** need to claim, **we** will pay **you** based on today's prices minus a deduction for wear and tear and depreciation (loss of value), or **we** may replace, reinstate or repair the lost or damaged **baggage** or **valuables**.

2. We will pay you up to the amount shown in your policy schedule for travel and accommodation expenses incurred when obtaining a replacement of your important documents which have been lost, damaged or stolen whilst outside of your home area.

The intention of this is to help pay for travel and accommodation costs in getting to the embassy to obtain suitable replacements/ an alternative flight **home**. You must check whether any temporary documentation will enable you to continue your planned **trip**.

#### Special conditions relating to claims

Special conditions are important in the event of a claim. If **you** are unable to show they have been followed this may affect **your** ability to claim.

- 1. You must report any theft to the Police in the country where the theft occurred as soon as possible and get a crime reference number or incident report.
- **2. You** must report any loss, theft or damage while in the care of a carrier, transport company, authority, hotel or accommodation provider and get a written record of the event.

## Personal belongings and money continued

**3.** If any items are lost, stolen or damaged whilst in the care of an airline **you** must report this within the time limit contained in their terms and conditions and get a Property Irregularity Report.

- 1. The excess (except for claims under point 1c of What is covered.)
- 2. Any claim where **you** have been unable to evidence **your** loss, please refer to the claims evidence section.
- **3.** Any claims for **ski equipment** (please refer to Section 7 Winter sports if **you** have paid the premium for the additional cover)
- 4. Loss, theft of or damage to valuables, cash, important documents or personal money left unattended at any time unless deposited in a safe, safety deposit box or left in locked accommodation.
- 5. Loss, theft of or damage to **baggage** contained in an **unattended** vehicle unless it is locked out of sight in a secure baggage area (being a locked dashboard, boot or luggage compartment, fixed storage unit of a motorised or towed caravan, locked luggage box which is locked to a roof rack) and entry has been gained by unauthorised access.

- 6. Loss, theft or damage:
  - a) Due to delay, confiscation or detention by customs or any other authority
  - **b)** Due to depreciation (loss in value) or variations in exchange rate
  - c) To motor accessories (excluding keys which are covered only for a car which is owned by **you**)
  - **d)** Caused by wear and tear, or
  - e) Mechanical or electrical breakdown.
- **7.** Loss or damage due to depreciation (loss in value), variations in exchange rate.
- 8. Loss, theft or damage to any equipment associated with a sport or activity which is not covered by **your** policy.
- **9.** Anything mentioned in the Exclusions and conditions section which are applicable to all sections of the policy.

# Section 5 - Legal and liability

#### Introduction

This section is split in to two parts.

The purpose of the Legal expenses and assistance section is to help **you** in the event **you** need to claim compensation if someone else causes **you** illness, injury or death.

The purpose of the Personal liability section is to help **you** in the event **you** are found liable for damage to someone else's property or cause another person illness, injury or death.

## Section 5a – Legal expenses and assistance

## Introduction

The purpose of this section is to provide **you** with legal assistance to pursue a claim for compensation if **you** suffer an injury, illness or death.

**Words with special meanings in this section** (*which are shown in italics*)

#### Lawyer

– means the law firm or member of that law firm with appropriate qualification acting for **you**. **You** have the right to choose the lawyer acting for **you** in the following circumstances:

- a) Upon the commencement of court proceedings to pursue **your** claim in the **UK**.
- **b)** Should any conflict of interest or dispute over settlement arise.

## What is covered

We will pay up to the amounts shown in your policy schedule of benefits for legal costs to pursue a civil action for compensation, against someone else who causes you injury due to an **accident**, illness or death.

Where there are two or more **insured persons** insured by this policy, then the maximum amount **we** will pay for all such claims shall not exceed the amount shown **your** policy schedule.

#### **Prospects of success**

We will only provide cover where **your** claim or any appeal **you** are pursuing or defending is more likely than not to be successful. If **you** are seeking damages or compensation, it must also be more likely than not that any judgement obtained can be successfully enforced.

If **we** consider **your** claim is unlikely to be successful or any judgement will not be successfully enforced **we** or **you** may request a second opinion from an independent *lawyer*. If **you** seek independent legal advice any costs incurred will not be covered by this policy.

## Legal and liability continued

If the independent *lawyer* agrees **your** claim is unlikely to be successful or any judgement is unenforceable then **you** cannot make a claim under this section.

#### Special conditions relating to claims

- We shall have complete control over the legal case through agents we nominate, by appointing agents of our choice on your behalf with the expertise to pursue your claim.
- **2. You** must follow **our** agent's advice and provide any information and assistance required within a reasonable timescale.
- 3. You must advise us of any offers of settlement made by the negligent third party and you must not accept any such offer without our permission.
- **4.** We may include a claim for **our** legal costs and other related expenses.
- 5. We may, at **our** own expense, take proceedings in **your** name to recover compensation from any third party for any legal costs incurred under this policy. **You** must give **us** any assistance **we** require from **you** and any amount recovered shall belong to **us**.

## What is not covered

- 1. Legal costs and expenses incurred in pursuit of any claim against **us**, **our** appointed agents, someone **you** were travelling with, a person related to **you**, or another **insured person**.
- 2. Legal costs and expenses incurred prior to **our** written acceptance of the case.
- **3.** Any claim where the legal costs and expenses are likely to be greater than the anticipated amount of compensation.
- **4.** Any claim where legal costs and expenses are variable depending on the outcome of the claim.
- 5. Legal costs and expenses incurred if an action is brought in more than one country.
- **6.** Travel, accommodation and incidental costs incurred to pursue a civil action for compensation.
- 7. The costs of any Appeal.
- 8. Claims by you other than in your private capacity.
- 9. Any claim where there is no representing lawyer.
- **10.** Anything mentioned in What is not covered applicable to all sections of the policy.

#### To make a claim under this section please call 0238 085 7423

## Section 5b – Personal liability

## What is covered

We will pay you up to the amount shown in your policy schedule (including legal costs and expenses) against any amount you become legally liable to pay as compensation for any claim or series of claims arising from any one event or source of original cause for accidental:

- 1. Injury due to an **accident**, death, illness or disease to any person who is not in **your** employment or who is not a **close** relative or persons residing with **you**.
- Loss of or damage to property that does not belong to and is neither in the charge of nor under the control of you, a close relative and/or anyone in your employment other than any temporary holiday accommodation occupied (but not owned) by you.

#### Special conditions relating to claims

- 1. You must give us written notice of any incident, which may result in a claim as soon as possible.
- 2. You must send us every court claim form, summons, letter of claim or other document as soon as you receive it.
- **3.** You must not admit any liability or pay, offer to pay, promise to pay or negotiate any claim without **our** permission in writing.

- 4. We will be entitled to take over and carry out in your name the defence of any claims for compensation or damages or otherwise against any third party. We will have full discretion in the conduct of any negotiation or proceedings or in the settlement of any claim and you will give us all necessary information and assistance which we may require.
- 5. If you die, your legal representative(s) will have the protection of this cover providing they comply with the terms and conditions outlined in this policy.

- 1. The excess except for claims under Section 5a Legal expenses and assistance.
- 2. Any claim where **you** have been unable to evidence **your** loss, please refer to the claims evidence section.
- **3.** Compensation or legal costs arising directly or indirectly from:
  - a) Liability which has been assumed by you under agreement (such as a hire agreement) unless the liability would have existed without the agreement.
  - **b)** Pursuit of any business, trade, profession or occupation or the supply of goods or services.

## Legal and liability continued

- c) Ownership, possession or use of mechanically propelled vehicles, aircraft or watercraft (other than surfboards or manually propelled rowing boats, punts or canoes, and golf buggies whilst in use on a golf course.
- **d)** The transmission of any contagious or infectious disease or virus.
- e) Your ownership, care, custody or control of any animal.
- f) Any claim where the incident occurred within the UK.
- **4.** Anything mentioned in the Exclusions and conditions section which are applicable to all sections of the policy.

## Section 6 - Personal accident

#### Introduction

The purpose of this section is to provide **you** with a financial lump sum in the event **you** suffer *permanent total disablement, loss of sight, loss of a limb* or death due to an **accident** during **your trip**. This section will not be applicable if **you** suffer any of the above as the result of an illness.

**Words with special meanings in this section** (*which are shown in italics*)

#### Loss of limb

Loss by permanent severance of an entire hand or foot or the total, complete and permanent loss of use of an entire hand or foot.

## Permanent total disablement

A condition which is of a permanent and irreversible nature which is shown by medical evidence to be likely to continue for the remainder of **your** life and as certified by a registered **medical practitioner**, to the reasonable satisfaction of **our** Chief Medical Officer, and which prevents **you** from engaging in any work or occupation for remuneration or profit.

## Loss of sight

The total and irrecoverable loss of sight which shall be considered as having occurred:

- **a)** in both eyes, if **your** name is added to the Register of Blind Persons on the authority of a fully qualified ophthalmic specialist; or
- **b)** in one eye if the degree of sight remaining after correction is 3/60 or less on the Snellen scale (which means only seeing at 3 metres what **you** should see at 60 metres).

## What is covered

We will pay one of the benefits shown in **your** policy schedule if **you** sustain injury due to an **accident** which shall solely and independently of any other cause, result within two years either in

- 1. your death,
- 2. loss of limb,
- 3. loss of sight or permanent total disablement.

## Special conditions relating to claims

1. Our medical practitioner may examine you, and where deemed necessary, you may be referred to a specialist for further consultation.

- 1. Any claim where **you** have been unable to evidence **your** loss, please refer to the claims evidence section.
- 2. Benefit is not payable to you:
  - a) Under more than one of benefit 1, 2 or 3 in the table above.
  - **b)** Under benefit 2 if the permanent loss of use of an entire hand or foot is only partial and not total and complete (being 100%).
  - c) Under benefit 3 until one year after the date **you** sustain injury due to an **accident**.
- 3. Benefit 1 will be paid to the deceased insured person's estate.
- **4.** No payment will be made for persons aged 65 years or older under *Loss of one or more limbs and/or loss of sight in both eyes* or *Permanent total disablement*.
- **5.** No payment will be made if **you** sustain injury whilst participating in an activity that is not covered by this policy.
- 6. Anything mentioned in the Exclusions and conditions section which are applicable to all sections of the policy.

## Winter sports

## Section 7 - Winter sports (only applicable if shown on your policy schedule)

#### Introduction

This section is available to purchase as an optional upgrade.

The purpose of this section is to provide cover specifically for a Winter sports **trip** that involves activities or sports that are on snow or ice. It's important to check the list of covered activities at the end of this section below to ensure that any activities that **you** plan to participate in as part of **your** Winter sports **trip** are covered. The policy will not cover any professional sports or entertainment and racing events.

Cover is available only if the Winter sports section is shown as purchased in **your** policy schedule and the additional premium has been paid.

## What is covered

We will pay you up to the amounts shown in your policy schedule for:

 The accidental loss of, theft of or damage to your own ski equipment (reduced to the amount shown in your policy schedule for hired ski equipment). 2. The cost of hiring replacement **ski equipment** if **your** owned **ski equipment** is lost, stolen or damaged (including temporary loss in transit for more than 24 hours).

The maximum **we** will pay **you** for any one item, pair or set of items under this section is shown on **your** policy schedule as the single article limit.

#### Special conditions relating to claims

Special conditions are important in the event of a claim. If **you** are unable to show they have been followed this may affect **your** ability to claim.

- 1. You must report any theft to the police in the country where the theft occurred as soon as possible and get a crime reference number or incident report of the loss, theft or attempted theft of your own ski equipment.
- **2. You** must report any loss, theft or damage while in the care of a carrier, transport company, authority, hotel or accommodation provider and get a written record of the event.

- 1. The excess (except for claims under point 2 of What is covered.)
- 2. Any claim where **you** have been unable to evidence **your** loss, please refer to the claims evidence section.

- 3. Loss, theft of or damage to **ski equipment** contained in or stolen from an **unattended** vehicle at any time unless it is locked out of sight in a secure baggage area (being a locked dashboard, boot or luggage compartment, fixed storage unit of a motorised or towed caravan, locked luggage box which is locked to a roof rack) and entry has been gained by unauthorised access.
- **4.** Loss, theft or damage:
  - a) due to delay, confiscation or detention by customs or any other authority
  - **b)** due to depreciation (loss in value) or variations in exchange rate
  - c) to motor accessories (excluding keys which are covered only for a car which is owned by **you**)
  - d) caused by wear and tear, or
  - e) mechanical or electrical breakdown.
- **5.** Anything mentioned in the General exclusions applicable to all sections of the policy.

The following sports and activities are only covered if the Winter sports option is shown as purchased in **your** policy schedule.

No cover under Section 5 – Legal and liability for those sports or activities marked with  $^{\star}$ 

- Ice hockey
- Ice skating
- Kick sledging
- Ski blading
- \*Ski dooing'
- Skiing on piste\*\*
- Skiing mono
- Skiing Nordic
- Skiing off piste within resort boundaries\*\*
- Sledging
- \*Sledging/sleigh riding as a passenger (pulled by dogs, horses or reindeer)
- Snow biking
- Snow boarding on piste\*\*
- Snow boarding off piste within resort boundaries\*\*
- Snow bobbing
- \*Snow carting
- Snow mobiling
- Snow shoe walking
- Tobogganing
- \*\* A piste is a recognised and marked ski run within the resort boundaries.

# **Complaints procedure**

You have the right to expect the best possible service and support. If we have not delivered the service you expected or you are concerned with the service provided, we would like the opportunity to put things right. The following will help us understand your concerns and give you a fair response.

If **your** complaint relates to a claim, or the sale or cover provided under **your** policy, please contact **us** as follows:

## All claims except emergency medical assistance services only

Complaints Resolution
Civic Drive
Ipswich
IP1 2AN

customercare.INS@axa-insurance.co.uk

## All sales complaints:



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Tel: 0800 015 0980



Tel: 01473 388314

## For all emergency medical assistance complaints:



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Tel: +44 (0)1473 351 759

## For all legal expenses complaints:



Tel: 0238 085 7423

## Complaints procedure continued

When **you** contact **us**, please have the following ready:

- Your name, address and postcode, telephone number and email address (if you have one).
- Your policy number and/or claim number and the type of policy you hold.
- The reason for **your** complaint.

Any written correspondence should be headed 'COMPLAINT' and **you** may include copies of supporting material.

#### What to do if you are still not satisfied

If **you** are still not satisfied once **you** have received **our** response, then **you** may be able to refer **your** complaint to the Financial Ombudsman Service. **You** must approach the Financial Ombudsman Service within six months of **our** final response to **your** complaint. **We** will remind **you** of the time limits in the final response.

The Financial Ombudsman Service		
	Exchange Tower London E14 9SR	
	Telephone: 0300 123 9123 or 0800 023 4567	
	Fax: <b>020 7964 1001</b>	
	Email: complaint.info@financial-ombudsman.org.uk	
	Website: www.financial-ombudsman.org.uk	

We must accept the Ombudsman's final decision, but **you** are not bound by it and may take further action if **you** wish.

**Your** rights as a customer to take legal action are unaffected by **our** complaints procedure. However, the Financial Ombudsman Service may not adjudicate on any cases where litigation has commenced.

# Data protection notice and fraud

AXA Insurance UK plc is part of the AXA Group of companies which takes **your** privacy very seriously. For details of how **we** use the personal information **we** collect from **you** and **your** rights please view **our** privacy policy at www.axa.co.uk/privacy-policy.

If **you** do not have access to the internet please contact **us** and **we** will send **you** a printed copy.

#### Inaccurate data

If **you** believe that **we** are holding inaccurate information about **you**, please contact the team responsible for administering **your** policy and they will correct any errors.

#### **Telephone calls**

Please note that for **our** mutual protection telephone calls to AXA Insurance UK plc may be monitored and/or recorded.

#### Fraud prevention, detection and claims history

In order to prevent and detect fraud we may at any time:

- Share information about **you** with other organisations and public bodies including the police;
- Check and/or file your details with fraud prevention agencies and databases, and if you give us false or inaccurate information and we suspect fraud, we will record this.
  We and other organisations may also search these agencies and databases to:
  - Help make decisions about the provision and administration of insurance, credit and related services for **you** and members of **your** household;
  - Trace debtors or beneficiaries, recover debt, prevent fraud and to manage **your** accounts or insurance policies;
  - Check **your** identity to prevent money laundering, unless **you** furnish **us** with other satisfactory proof of identity;
  - Undertake credit searches and additional fraud searches.

We can supply on request further details of the databases we access or contribute to.

## **Important telephone numbers**

	Important telephone numbers		
	$( \begin{subarray}{c} \end{subarray} )$	All claims except legal expenses 0330 058 2984	
		Legal expenses only 0238 085 7423	
		Go Travel Customer Service 0330 058 3154	
		Emergency and medical service from anywhere in the world +44 (0)1473 351 759	
		From the United Kingdom 01473 351 759	

Go Travel Insurance, a brand style of Automobile Association Insurance Services Limited (AAIS), is sold, administered and underwritten by AXA Insurance UK plc. Registered office: 20 Gracechurch Street, London EC3V 0BG. Registered in England No. 78950. AXA Insurance UK plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under registration number 202312. Calls may be monitored and recorded.